

**DIOCESE OF EASTERN NEWFOUNDLAND AND LABRADOR
ANGLICAN CHARITABLE FOUNDATION FOR CHILDREN
BOARD OF TRUSTEES
19 King's Bridge Road
St. John's, Newfoundland and Labrador
A1C 3K4**

To: All Parish Clergy

Re: ACFC Guidelines

Dt: February 2018

Applications may be submitted by Canada Post or by fax 576-7122 to Synod Office or jcourage@nl.rogers.com no later than noon on the day of the meeting. The amounts given for assistance are maximum amounts, please watch your budget. We can only provide assistance within each of the categories listed in the memo to those who have an Anglican affiliation such as a member of a church Youth Groups, Sunday School, C.L.B. etc.. A brief note giving some background is always a great help to the Trustees. Please complete **all** questions. Information gathered is considered confidential. **Applications should not be completed by the applicant.**

With the exception of Memo item 'E', we cannot guarantee a Parish will be reimbursed any expenditures. Do not assume because your parish provided assistance that we will refund that amount. We keep close records and in some instances, individuals apply through more than your parish. Cheques are sent to the Parish and we ask **information be kept confidential**. There must be an Anglican affiliation. If none is provided the application will not be processed.

Note the Bursary application may be printed back to back. You are reminded to include the institution confirmation of

1. Previous semester marks,
2. Current proof of Registration and
3. Current course load showing fulltime status.

You or your Parish Treasurer are asked to please **sign and return the acknowledgement form enclosed with your cheque** indicating the funds were distributed for the specified request. This is a request of our auditors. If we do not receive the acknowledgement form further grants may be withheld.

Please note dates for 2018 Trustee Meetings are:

February 5	March 5	April 9
May 7	June 4	September 10
October 1	November 5	November 26

If you have any concerns or questions or how to complete the application please do not hesitate to contact myself at jcourage@nl.rogers.com; the Rev. Eli Evans at heartdelightanglican@eastlink; or the Rev. Linda Budden at norlin289@gmail.com

The Rev. Canon John Courage
ACFC Trustee Chair

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2018 MEMO TO ALL PARISH CLERGY

The Anglican Charitable for Foundation

2018 Maximum Funding Guidelines

A. Clothing and Footwear Assistance (once per twelve-month period):

Preschool - 8	\$150
Ages 9 - 15	\$200
Ages 16 - 19	\$250

B. Bursaries:

1. Bursaries will be in the amount of \$500.00 per semester.
2. Bursaries will be given to full-time students.
3. Applicants must be no older than 25 years of age and must be completing their first degree.
4. Bursaries will not be given for second-degree programs and to second career persons.
5. Applicants will be required to include confirmation of current course registration and a copy of marks for the last completed semester.
6. No more than two bursaries will be granted in any twelve-month period.
7. It will be necessary to complete separate applications for each Bursary, with the appropriate documentation as indicated in (5) above.

In determining a "family income," income from an applicant's parents or guardians will NOT be considered where the applicant is:

- 1) not living with a parent or guardian and
 - i) has been in the labour force for two years, or
 - ii) has been out of high school for four years
- (2) married and supporting a spouse and/or child(ren)
- (3) not married but supporting a child(ren)
- (4) living in a common-law relationship and supporting a spouse and/or child(ren)

C. Medical:

For a child requiring hospitalization or transportation to receive treatment, an amount of up to \$1,000.00 annually per child.

D. Fire or any other Emergency:

For a family with a child, up to \$1,000.00.

E. Reimbursement to a parish for Emergency Assistance:

Up to \$100.00 per family annually. (This reimbursement is available only for assistance provided to families where children are involved).

F. Special Circumstances:

A discretionary allowance of up to \$1,000.00 annually for Anglican children who have special needs as demonstrated to the Board of Trustees.

G. **Church Camps:**

Payment of registration fee as set by the camp and will include a 'tee-shirt' where available.

H. **Income:**

To qualify for assistance, the gross family income shall be less than \$45,000 or at the discretion of the Board of Trustees.

Revised by the Board of Managers May 2016